



PRACTICE PLAN

Plan to Meet GMS / PMS 2015-16 Contractual Requirement for Patient Online Service

This practice plans to offer the facility for patients to view online, export or print detailed coded information held in their own records from **31/03/2016**.

These dates are subject to the necessary NHS GP Systems and software being available to the practice.

This practice currently offers the facility for patients:

- To book, view, amend, cancel and print appointments online
- To order online, view and print a list of their repeat prescriptions for drugs, medicines or appliances.

We will publicise and promote our online services to our practice's patients through the practice website, the practice Facebook page, waiting room leaflets, posters and the Patient Participation Group by **31/03/2016**.

Planned Activity

1.	Write up practice policies and ensure staffs are made aware of these. Train relevant staff for patient records access, e.g. receptionists.	February 2016
2.	Agree on an initial small group of patients to access coded information from their records.	January 2016
3.	Prepare promotion and information services for patients.	January 2016
4.	Publicise online services to patients through posters, website and PPG	March 2016